

# **2024-2025 UNIVERSAL PRE-K (UPK 5-HOUR PROGRAM) AND KINDERGARTEN REGISTRATION**

To be eligible for enrollment in either Universal Pre-K (UPK 5-hour Program) or Kindergarten in September 2024, children must meet the following requirements:

- **UPK 5-hour Program**
  - Child must turn four (4) years old on or before December 1, 2024
  - Be committed to a school day from 8:30 am to 1:30 pm
  - Be transported to school by the parent/guardian by 8:15 am (afternoon transportation will be provided)
- **Kindergarten**
  - Child must turn five (5) years old on or before December 1, 2024.
- **Residency**
  - Be a West Canada Valley district resident

**Universal Pre-K 5-hour Program** All West Canada Valley students who turn four (4) years old on or before December 1, 2024 are eligible for the West Canada Valley CSD Universal Pre-Kindergarten (UPK) in September 2024. The hours of instruction will be from 8:30 am to 1:30 pm with parents/guardians providing transportation to school by 8:15 am. The UPK Program students will be transported home on a designated UPK bus. To request a UPK registration packet, please call or email the district registrar (contact information below).

**The Universal Pre-K 5-hour Program registration deadline is Friday, April 12, 2024.** If we have more students registered than spaces available, a lottery system will then be used to select students. Children who are not chosen through the lottery will be placed on a waiting list. Selection is not based on the order in which students register. If you have specific questions about UPK, you may contact Christine Nofri, Elementary Principal, at 315-845-6800.

**Kindergarten registration: If your child is presently enrolled in the West Canada Valley UPK Program, registration is not required.** If your child is not a current UPK student, or if your family has just moved to the district, please call or email the district registrar to request a Kindergarten registration packet be mailed to you.

**Parents and guardians are encouraged to register both UPK 5-hour Program and new Kindergarten students, in person, during the dates and times listed below:**

Date	Time	Location
Thursday, March 21	12:30 - 4:00 pm During parent/teacher conferences	Elementary Cafeteria
Friday, March 22	12:30 - 4:00 pm During parent/teacher conferences	Elementary Cafeteria
Monday, March 25	4:30 - 7:30 pm <b>By appointment only</b>	Elementary Cafeteria

If you have questions or are unable to attend any of the registration dates above, please contact the district registrar to make an alternate appointment. **Please return all UPK 5-hour Program and Kindergarten registration packets to the district registrar by Friday, April 12, 2024.**

Susan Walrath-Pope, District Registrar  
MS/HS Guidance Office  
[swalrath-pope@westcanada.org](mailto:swalrath-pope@westcanada.org)  
PH: 315-845-6800, Ext. 3353